


COMPANY POLICY MANUAL

Document Location:	Network CPM	Version Number:	7	Issue Date:	15 MAY 2020	
Document Reference:	CPM007	Reason for Issue:	Update in line with company senior management approval and Root cause analysis for continuous improvement	Written By:	L.Stretch	
Document Name:	Food and Feed Safety and Quality Policy			Approved By:	R. Town	

FOOD AND FEED SAFETY AND QUALITY POLICY STATEMENT

Sime Darby Oils Liverpool Refinery Ltd (SDOLR) is committed to delivering Food and Feed Safe and Quality products that are fit for purpose and meet or exceed customer requirements.

SDOLR will base our Food & Feed Safety Systems on the basis of HACCP principles.

Our company will; as a minimum, comply with all relevant Food & Feed Safety legislation and will ensure SDOLR meets its obligation to produce safe, legal and authentic products to the specified quality, and its responsibility to its customers.

We will select our suppliers on the basis of their ability to provide products and services that enable us to meet our goals. The company will provide the resources and the training necessary to enable employees at all levels to contribute to the fulfilment of our commitment to providing Food & Feed Safe and Quality products in conjunction with promoting an effective food safety and quality culture.

We will seek to promote and continually improve Food & Feed Safety and Quality performance throughout the business.

Interpretation and Implementation

HACCP & Threat Assessments

The Food & Feed Safety and Quality controls will be developed and based around a HACCP risk assessment in line with the Codex Alimentarius standard. The supply chain of ingredients will be risk assessed for vulnerabilities, with identified actions and improvements implemented.

Physical aspects

Wherever practicable the physical condition of the plant and buildings will be constructed such as to enhance Food & Feed Safety and prevent contamination of the product. Where issues are raised subsequently, physical improvements will be made wherever practicable.

Systems and procedures

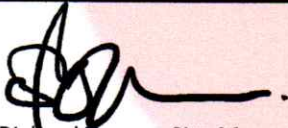
Sime Darby Oils Liverpool Refinery Ltd will develop and operate a range of systems and procedures for all employees to work to in order to prevent incidents and provide information on how to operate the facility effectively. The systems will be audited and certified to 3rd party standards as deemed appropriate by Sime Darby Oils Liverpool Refinery Ltd.

Training

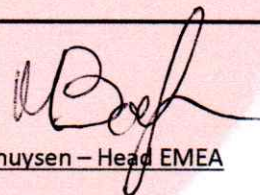
Sime Darby Oils Liverpool Refinery Ltd will provide training for all employees such that they understand their roles and responsibilities with respect to Food & Feed Safety and Quality as well as giving specific training for tasks which carry additional risks.

Continuous improvement

Food & Feed Safety and Quality performance will be measured and the metrics communicated at all levels. Incidents will be reviewed regularly at management meetings and actions put in place. A Root Cause Analysis platform for multidisciplinary teams is now used to document and address actions and implement a time scale effective review of actions implemented. This approach of implementation is necessary to continually improve performance and promote an integrated positive food safety and quality culture.



Richard Town – Site Manager



Michael Barkhuysen – Head EMEA